

Training Plan

Graduate studies

The Training plan is a communication tool elaborated by the Faculty of medicine and ACCEM (Association des chercheuses et chercheurs étudiant à la Faculté de médecine). Its objective is to facilitate communication between research supervisors and graduate students, by clarifying everyone's expectations and responsibilities pertaining to students training. It proposes a productive and mutually satisfying organisation of the work. The plan should be reviewed every year, or more frequently if necessary. The contents of this document were drawn from the supervisory policies of [Laval University](#) and the [Faculty of medicine](#).

We strongly suggest discussing the points presented in this form at the very beginning of the student's training. Once completed, the signed form must be sent to the program director who will add it to the student file. The annual revision of the Plan and its transmission to the program director are performed in compliance with Article 209e of the [Regulation concerning studies](#) (Règlement des études), which concerns the supervision of graduate students.



Identification

Student	First name	Last name	File number
Graduate program	Semester of enrolment :		
Program director	First name	Last name	
Research supervisor	First name	Last name	
Co-supervisor, if applicable	First name	Last name	
Project title (provisional or final)			
Research centre			



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Mandatory courses Number of credits ____	Titles	Schedule
Optional courses Number of credits ____	Titles	Schedule
Research ethics	Human subjects: Approval of the research project by the University committee (MANDATORY) yes no http://www.cerul.ulaval.ca/ Animals: yes no If yes, training required: http://www.vrr.ulaval.ca/dsv/programme_de_formation/orientation.html	
Planned date for initial deposit	Semester Fall _____ Winter _____ Summer _____	
Lab meetings	Frequency: Procedure: Participation mandatory?	
Individual meetings	Frequency: Make an appointment? yes no	
Congresses, if applicable	Number: Limitations: Financial support:	
Lab notebook	How to fill it: How to dispose of it:	
Planned publications	Number: Person in charge of writing: Policy for author ordering:	
Intellectual property^{††}		
Confidentiality agreement, if applicable		
Objectives Year (_____)		

†† Laval University's INVENTIONS–PATENTS (INVENTIONS–BREVETS) regulation stipulates that the inventor is entitled to part of the profits ensuing from commercialization of a patent (See the regulation for the terms). Any departure from this regulation must be discussed with the Vice–Principal for Research and Creation.

